

## Select Board Meeting Minutes

**Meeting Date:** 9/12/2023

**Members in Attendance:** Michael Zullas, Chair; Erin G. Bradley, Vice Chair, Roxanne Musto, Secretary; Richard G. Wells, Member (REMOTE); Benjamin Zoll, Member; Nicholas Milano, Town Administrator and Lynne DeNapoli, Executive Administrative Assistant to the Select Board

**Meeting Location:** Council on Aging - Hybrid

**Time Meeting called to Order:** 7:07PM

**Time Meeting Adjourned:** 8:480PM

### 1. Call to Order

### 2. Pledge of Allegiance

Chair Zullas called the meeting of the Select Board to order at 7:07PM and led the Pledge of Allegiance.

Chair Zullas requested a Moment of Silence in honor of the brave individuals lost during the terrorist attacks that took place 22 years ago on September 11, 2001.

### 3. Public Comment

Carolyn Cahill -40 Essex Road

Ms. Cahill, a real estate agent, shared her support in favor of the MBTA Community Act and encouraged Milton's elected officials to work together to find a way to comply with MBTA Zoning. Ms. Cahill provided an overview of the current housing market in Milton and noted that the housing alternatives will be a more affordable option for future generations who want to live in Milton.

### 4. Discussion/Approval - Sewer Bond Issuance (Massachusetts Water Resources Authority)

Mr. Milano, the Town Administrator, and Ms. Johanna McCarthy, the Town Treasurer and Collector provided an update on the Sewer Bond Issuance. The Bond is a follow-through from the December 5, 2022, Town Meeting vote to authorize \$1,150,000 for sewer system improvements. The Bond amount is: \$287,500 and the Grant amount is: \$862,500.

Properly maintained sewers also limit the entry of groundwater and stormwater (infiltration and inflow) into the sanitary system.

Milton annually participates in the MWRA Infiltration/Inflow Local Assistance Program which provides millions in grants and interest-free loans to MWRA sewer communities to perform local infiltration and inflow reduction and sewer rehabilitation. The Town is eligible to participate in the program through which the MWRA provides 75% of the funds by way of grant and 25% by way of a 0% loan.

Chair Zullas moved that the sale of the \$287,500 Sewer Bond of the Town dated September 18, 2023, to Massachusetts Water Resources Authority (the “Authority”) is hereby approved and the Town Treasurer or other appropriate Town official is authorized to execute on behalf of the Town a Loan Agreement and a Financial Assistance Agreement with the Authority with respect to the bond. The bond shall be payable without interest on August 15 of the years and in the principal amounts as follows:

<u>Year</u>	<u>Installment</u>	<u>Year</u>	<u>Installment</u>
2024	\$28,750	2029	\$28,750
2025	28,750	2030	28,750
2026	28,750	2031	28,750
2027	28,750	2032	28,750
2028	28,750	2033	28,750

Further Voted: that each member of the Select Board, the Town Clerk and the Town Treasurer be and hereby are, authorized to take any and all such actions, and execute and deliver such certificates, receipts or other documents as may be determined by them, or any of them, to be necessary or convenient to carry into effect the provisions of the foregoing vote. The motion was seconded by Ms. Musto. The Board unanimously by roll call (5-0) to approve the sewer bond.

**BRADLEY: YES**  
**MUSTO: YES**  
**WELLS: YES**  
**ZOLL: YES**  
**ZULLAS: YES**

**5. Discussion/Approval – Letter from Town Counsel to the Massachusetts Department of Transportation regarding the proposed project at Randolph Ave and Chickatawbut Road**

Attorney Peter Mello from the Office of Town Counsel joined the Board Members to review the draft letter to MassDOT regarding the proposed project at Randolph Ave and Chickatawbut Road.

Mr. Milano, the Town Administrator shared an update from Mr. Berkeley, the Director of DPW. MassDOT has pushed back the advertisement date from September to the end of the calendar year. He also noted that MassDOT has not begun the review process with the Massachusetts Environmental Policy Act, (MPEA). Mr. Milano suggested that the letter be amended to include a request for MassDOT’s advertisement and construction schedule.

Members expressed their support in favor of Town Counsel’s letter and offered their comments. The changes include:

- Extend the response deadline for MassDOT
- Request for advertisement and construction schedule
- Include the Governor, State Delegation, Acting Secretary of MassDOT and neighboring communities in the correspondence

Following the discussion, Chair. Zullas moved to authorize Town Counsel to send this letter on behalf of the Select Board with the changes and updates that were made. The motion was seconded by Ms. Bradley. The Board voted unanimously by roll call (5-0) to authorize the amended letter from Town Counsel to MassDOT regarding the proposed project at Randolph Ave and Chickatawbut Road.

**BRADLEY: YES**  
**MUSTO: YES**  
**WELLS: YES**  
**ZOLL: YES**  
**ZULLAS: YES**

**6. Discussion/Update/Approval – Animal Shelter project located on the Dump Access Road; Contract with Axis Construction**

Mr. Milano, the Town Administrator, provided an update. The Animal Shelter Advisory Committee met on Sept. 8<sup>th</sup> and will meet again on September 13<sup>th</sup> to continue their conversation on the project. Axis Construction Corp. was asked to review their numbers and see if they could lower the costs. Axis Construction Corp. did adjust the price of the ledge work by half. The total project costs: \$4.1 million and there is just over \$4 million in committed funds available. The Committee will confirm. Once the Animal Shelter Advisory Committee has made a recommendation, the Select Board can act.

The Members shared their points of view. Chair Zullas suggested that if the Animal Shelter Advisory Committee offers a recommendation, the Select Board can meet on September 19<sup>th</sup> after the meeting of the Governor Stoughton Trustees to discuss the Committee's recommendation, project details and next steps. The Board Members agreed to meet on Sept. 19, 2023.

**7. Discussion/Update/Approval – December 4, 2023 Special Town Meeting**

**a. Bylaw to Require Recording and Posting of Meetings of Elected Public Bodies**

Mr. Milano, the Town Administrator provided an update. A warrant article has been drafted and circulated for comments. Once Town Counsel has reviewed, it will be redistributed to the Board for approval.

**b. Transfer of Land to the Conservation Commission**

Mr. Wells moved to approve the Transfer of Land to the Conservation Commission. Ms. Bradley offered a friendly amendment: Move to approve the bylaw to transfer of the identified land to the Conservation Commission and request Town Counsel to review and put into proper legal form. Mr. Wells accepted the friendly amendment. The motion was seconded by Ms. Musto. The Board voted unanimously by roll call (5-0) to approve the warrant article to Transfer land to the Conservation Commission.

**BRADLEY: YES**  
**MUSTO: YES**  
**WELLS: YES**  
**ZOLL: YES**  
**ZULLAS: YES**

**c. Local Historic District Bylaw (Milton Village)**

Chair Zullas informed the Members that he contacted Meredith Hall, Chair of the Planning Board regarding the Local Historic District Bylaw and provided the corresponding documents. The Select Board would like to know if the Planning Board has the bandwidth over the next few months to address this matter in addition to the MBTA Communities Act. Ms. Hall indicated that the Planning Board would discuss this at their meeting on September 14<sup>th</sup> and follow-up with the Select Board.

**d. Update on other potential articles**

Mr. Milano informed the Members that a warrant article is being drafted to increase the amount of money going into the FY 2024 Reserve fund. A similar article was adopted during the December 2023 Town Meeting. The draft article is scheduled to be reviewed by the Select Board Finance Committee.

Mr. Milano also noted that the Capital Improvement Committee approved funding for a new woodchipper for the Department of Public Works.

**8. Discussion/Approval – Letter of Support for the Conservation Commission’s Application to CPC for the Milton Neponset River Estuary Project**

This matter has been deferred.

**9. Discussion/Approval – Select Board Landing Committee Neponset River Tour**

Mr. Wells of the Milton Landing Committee provided an update. Mr. Wells is working to coordinate the logistics of a Neponset River Tour for local officials, neighboring community leaders and representatives from the EPA to emphasize the need to clean-up and protect the salt-water side of the Neponset River. The Landing Committee is meeting on Sept. 14<sup>th</sup>. Mr. Wells will follow up with the Board regarding details and expense requests. The Select Board will need to authorize any expenditure for this tour in advance.

Per Ms. Bradley’s request, Mr. Wells reviewed the objectives of the Select Board Landing Committee.

**10. Discussion/Update – Request for Proposals for Milton Landing, Lot B**

Mr. Wells of the Milton Landing Committee provided an update. The Committee has received an inquiry from a Water Usage -Dependent Organization that is interested in Lot B for seasonal use. The Landing Committee is scheduled to meet on Sept. 14<sup>th</sup> to develop a new RFP for Lot B. Mr. Wells hopes to have a draft RFP for the Select Board to review/approve within the coming weeks.

### **11. Discussion/Update – Select Board Finance Committee Report**

Ms. Bradley provided the Board Members with an update from the Select Board Finance Committee. She and Mr. Zoll met with the School Committee Finance Sub-Committee to discuss their common objective: to develop one budget for the Town of Milton and Milton Public Schools. They also discussed their goals and meeting schedule.

### **12. Discussion/Approval – Committee Appointments and Reappointments**

#### **a. Equity and Justice for All Advisory Committee**

- i. Kevin McElaney**
- ii. Yolanda Thomas**
- iii. Sarah Porter**
- iv. Sarah Myrie**

Mr. Zoll moved to appoint the following individuals to the Equity and Justice for All Advisory Committee for a one-year term: Kevin McElaney, Yolanda Thomas, Sarah Porter and Sarah Myrie. The motion was seconded by Ms. Bradley. The Board voted unanimously by roll call (5-0) to approve the Committee Appointments.

**BRADLEY: YES**

**MUSTO: YES**

**WELLS: YES**

**ZOLL: YES**

**ZULLAS: YES**

### **13. Discussion/Approval -Meeting Minutes- August 8, 2023**

Chair Zullas noted that revisions recommended by Ms. Musto were circulated among the Members earlier this afternoon.

Mr. Zoll moved to approve the meeting minute for August 8, 2023. The motion was seconded by Ms. Musto. Chair Zullas requested that his comments be reviewed and edited for clarity regarding agenda item #9: Letter to the MBTA Board of Directors regarding the classification of and fares on the Mattapan High Speed Line. The friendly amendment was accepted by Mr. Zoll and Ms. Musto. The Board voted by roll call (5-0) to approve the amended meeting minutes for August 8, 2023.

**BRADLEY: YES**  
**MUSTO: YES**  
**WELLS: YES**  
**ZOLL: YES**  
**ZULLAS: YES**

**14. Discussion/Approval – One-Day Liquor Licenses:**

- a. Forbes House Museum located at 215 Adams Street – Barnfest, September 21, 2023 from 5PM-7PM**

Ms. Bradley moved to approve the one-day liquor license for the Forbes House Museum located at 215 Adams Street – Barnfest, September 21, 2023 from 5PM-7PM. The motion was seconded by Ms. Musto. The Board voted unanimously by roll call (5-0) to approve the one-day liquor license to the Forbes House Museum.

**BRADLEY: YES**  
**MUSTO: YES**  
**WELLS: YES**  
**ZOLL: YES**  
**ZULLAS: YES**

- b. Deborah Merriam - Mary May Binney Wakefield Arboretum- October Family Fest - October 21, 2023 from 2PM-5PM**

Ms. Bradley moved to approve the one-day liquor license for Deborah Merriam - Mary May Binney Wakefield Arboretum- October Family Fest - October 21, 2023 from 2PM-5PM. The motion was seconded by Ms. Musto. The Board voted unanimously by roll call (5-0) to approve the one-day liquor license to Deborah Merriam for the Mary May Binney Wakefield Arboretum.

**BRADLEY: YES**  
**MUSTO: YES**  
**WELLS: YES**  
**ZOLL: YES**  
**ZULLAS: YES**

**15. Discussion/Approval – Employee Appreciation Lunch**

Chair Zullas provided an update on the Member’s plan to host an appreciation lunch for the Town Employees. Due to the Department of Revenue guidelines, municipal funds cannot be expended for such an event. Once a new funding source has been secured, the Board will follow up.

## **16. Town Administrator's Report**

Mr. Milano has been working with Ms. Susan Galvin, Town Clerk and Mr. Robert Hiss, Town Moderator, on ways to expand communication efforts between residents/constituents and their elected Town Meeting Members. The Town of Needham has a program in place that Milton could build upon. Mr. Milano will update Members as more information becomes available.

Mr. Milano will be sending out another blast to Milton residents. The Town is looking for volunteers to serve on Boards and Committees. Interested residents are encouraged to contact the Town Administrator's office for details.

## **17. Chairs' Report**

Chair Zullas encouraged Milton residents to attend the first home game of the High School Football Team on Thursday, Sept. 14<sup>th</sup> at 7PM to cheer on the Wildcats and celebrate Milton Glows Gold.

Chair Zullas also extended his appreciation to everyone who participated in Porch Fest over the weekend. A good time was had by all, despite the wet weather.

Ms. Musto informed the Members that she attended the Library Trustee's Meeting for the "State of the Library" presentation that was held on September 11<sup>th</sup>. The presentation was very informative. The power point presentation will be uploaded to the library's website.

## **18. Public Comment Response**

No comments at this time.

## **19. Future Meeting Dates:**

The Trustees of the Governor Stoughton Trust will host a public hearing on Tuesday, September 19, 2023 at 7PM at the Council on Aging. The Select Board has scheduled an additional meeting for September 19<sup>th</sup> following the Governor Stoughton Trust public hearing.

The Board is scheduled to meet on Tuesday, September 26, 2023, Tuesday, October 10, 2023 and Tuesday, October 24, 2023.

## **20. Future Agenda Items**

Ms. Bradley requested that the following topics be included for discussion on future Select Board agenda:

Milton Landing Expenditures

Sub Committee Reports

Lower Gile Turf Field Project Update

**21. Executive Session - Pursuant to M.G.L. c. 30A, § 21(a)(3) - Discussion/Strategy with respect to potential litigation against the Commonwealth of Massachusetts regarding the proposed intersection project at Randolph Ave and Chickatawbut Road**

This matter has been deferred.

**22. Adjourn**

At 8:48PM Ms. Musto moved to adjourn. The motion was seconded by Mr. Zoll. The Board voted unanimously by roll call to adjourn.

**BRADLEY: YES**

**MUSTO: YES**

**WELLS: YES**

**ZOLL: YES**

**ZULLAS: YES**

Respectfully submitted by Lynne DeNapoli, Executive Administrative Assistant to the Select Board

Documents

Draft- Letter from Town Counsel to MassDOT regarding the proposed project at Randolph Ave and Chickatawbut Road.

Sewer Bond Issuance (Massachusetts Water Resources Authority)

Sewer Bond Issuance -Vote of the Select Board

Drafts- Special Town Meeting Warrant Articles:

- Bylaw to Require Recording and Posting of Meetings of Elected Public Bodies
- Transfer of Land to the Conservation Commission

CPA Project Description - Milton Neponset River Estuary Project

One-Day Liquor License Applications:

- Forbes House Museum located at 215 Adams Street – Barnfest, September 21, 2023 from 5PM-7PM
- Deborah Merriam - Mary May Binney Wakefield Arboretum- October Family Fest - October 21, 2023 from 2PM-5PM

Volunteer Applications- Equity and Justice for All Advisory Committee

- Kevin McElaney
- Yolanda Thomas
- Sarah Porter
- Sarah Myrie

Meeting Minutes – August 8, 2023



AGENDA ITEM 4

VOTE OF THE SELECT BOARD

I, the Clerk of the Select Board of the Town of Milton, Massachusetts, certify that at a meeting of the board held September 12, 2023, of which meeting all members of the board were duly notified and at which a quorum was present, the following votes were unanimously passed, all of which appear upon the official record of the board in my custody:

Voted: that the sale of the \$287,500 Sewer Bond of the Town dated September 18, 2023, to Massachusetts Water Resources Authority (the “Authority”) is hereby approved and the Town Treasurer or other appropriate Town official is authorized to execute on behalf of the Town a Loan Agreement and a Financial Assistance Agreement with the Authority with respect to the bond. The bond shall be payable without interest on August 15 of the years and in the principal amounts as follows:

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Further Voted: that each member of the Select Board, the Town Clerk and the Town Treasurer be and hereby are, authorized to take any and all such actions, and execute and deliver such certificates, receipts or other documents as may be determined by them, or any of them, to be necessary or convenient to carry into effect the provisions of the foregoing vote.

I further certify that the votes were taken at a meeting open to the public, that no vote was taken by secret ballot, that a notice stating the place, date, time and agenda for the meeting (which agenda included the adoption of the above votes) was filed with the Town Clerk and a copy thereof posted in a manner conspicuously visible to the public at all hours in or on the municipal building that the office of the Town Clerk is located or, if applicable, in accordance with an alternative method of notice prescribed or approved by the Attorney General as set forth in 940 CMR 29.03(2)(b), at least 48 hours, not including Saturdays, Sundays and legal holidays, prior to the time of the meeting and remained so posted at the time of the meeting, that no deliberations or decision in connection with the sale of the bond were taken in executive session, all in accordance with G.L. c.30A, §§18-25, as amended.

Dated: September 12, 2023

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Secretary of the Select Board

