

Town of Milton School Building Committee Meeting Minutes



Meeting Date: September 12, 2023

Minutes Recorded By:
Timothy Lombard

Meeting Time: 7:24 PM

Members Present

- | | | |
|--|--|--|
| <input checked="" type="checkbox"/> Sean O'Rourke | <input type="checkbox"/> Kerry Hurley | <input checked="" type="checkbox"/> Mark Loring |
| <input checked="" type="checkbox"/> Celina Miranda | <input type="checkbox"/> Mike Zullas | <input checked="" type="checkbox"/> Glen Hoffman |
| <input checked="" type="checkbox"/> Tim Lombard | <input checked="" type="checkbox"/> Scott Tereshak | <input checked="" type="checkbox"/> Akwa Ebong |

Guests

- Ada Rosmarin Bill Ritchie Holly Concannon Peter Burrows
 Glen Pavlicek
 OTHERS:

Minutes

Agenda item: Call To Order Presenter: None

Agenda item: Citizen's Speak Presenter: None

Citizen's Name	Citizen's Address	Commentary
• NAME	ADDRESS	(insert short narrative)
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Agenda item: Old Business: Meeting minutes review Presenter: (Sean)
Documents: (tabled)

Discussion:

Previous meeting minutes review for Monday, August 21

Conclusions:

Motion: Tim Lombard to approve, Akwa Ebong seconded. Minutes Approved

Action items	Person responsible	Deadline
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Action items	Person responsible	Deadline
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Agenda item: Old Business: OPM service for Gile Rd. Discussion
Presenter: (Sean O)
Documents:

Discussion:

Request for services was processed, advertised, and a number of OPM firms pulled these documents. Site visit tomorrow morning (9/13/2023) at Gile Rd. Give an overview of the site and let them walk and look at it. We expect them to submit questions by the 9/21 ahead of the next MSBC meeting. Goal to onboard by November.

Conclusions:

Mark L and Tim L to lead OPM firms in walk through

Action items	Person responsible	Deadline
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•	SO	9/13/2023
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Agenda item: Old Business: Next service procurement (Architectural Services) **Presenter:** (Sean O)
Documents:

Discussion:

- How we craft language to describe the task
- Goal to send an RFS by November

Conclusions:

Similar subcommittee will need to be formed for Architecture selection

Action items	Person responsible	Deadline
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Chair SO

Agenda item: Old Business: Land swap update
Presenter: (Sean O)
Documents:

Discussion:

- EEA has been in contact with town counsel
- Special legislation to state legislature has been drafted
- RFS for appraisal services
- Appraisal needs to be submitted to EEA
- Alternative sites analysis needs to be submitted to EEA

Conclusions:

Chair SO will forward draft to MSBC members

Action items	Person responsible	Deadline
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Agenda item: Old Business: SBC Project Timeline **Presenter:** (Sean O)
Documents:

Discussion:

- Chair SO developed a schedule graphic to describe the timeline and duration of the previous agenda item topics, filings, service onboarding, etc.
- Current initiatives are on track to meet current schedule.
- ML suggested fleshing out detail that underlies certain of these activities

Conclusions:

- Project timeline graphic will continue to be updated and refined. This will be posted to the committee website when edited.

Action items	Person responsible	Deadline
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Agenda item: Old Business: (MSBA resubmission) **Presenter:** (SO)
Documents:

Discussion:

- MSBC/chair SO anticipates getting notification from MSBA by December 2023 on next steps for Milton
- We hope to have a site visit between now and end of year (TBD, hope to hear within next month)

Conclusions:

No guaranteed hard date, the discussion centered around typical and aspirational dates

Agenda item: New Business: Discussion/Possible Vote: SBC Sub-Committee (OPM selection) **Presenter:** (Sean O)
Documents:

Discussion:

- What will be the responsibilities of subcommittee
- Ranking submissions by multiple criteria
- Anticipating 10-12 responses and need to narrow down to top three for review with rest of MSBC
- We will refer to RFS for rubric guidance
- Vote on framework of proposed membership of OPM selection subcommittee: 1 member from school committee, one member from select committee, 2

Action items	Person responsible	Deadline
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members from Moderator appointed positions. Motion proffered by AE, seconded by ML, motion passes by roll call vote. .

- Chair SO: nominates GH as Select board SBC member to subcommittee. ML proffers motion, AE seconds, motion carries by roll call vote.
- SM proffers motion to nominate ML to OPM selection subcommittee. ST seconds. Motion passes
- Town moderator appointments: AE proffers motion to nominate ST to OPM selection subcommittee. Motion passes. AE proffers motion to nominate TL to OPM selection subcommittee. Motion passes by roll call vote.

Conclusions:

- Subcommittee will short list three firms for recommendation to larger MSBC. Subcommittee members: GH, ML, ST, TL

Agenda item: New Business: SBC funding article

Presenter:

Documents:

Discussion:

- Town meeting in December, discussion surrounded whether MSBC committee should seek additional funding at that time for limited services, or wait to seek higher amount in May 2024 with the benefit of additional information and progress.
- Chair SO will research other funding articles that may come before town meeting in December to inform future discussions

Conclusions:

Goal is to quickly make a determination if we can live within current funding allocation until May 2024 or if we will need to request additional funding in December 2023.

Agenda item: New Business: Future Meeting Dates

Presenter:

Documents:

Discussion:

- Monday 9/25/2023
- Monday 10/16/2023
- Monday 10/23/2023

Conclusions:

Agenda item: Motion to Adjourn

Presenter:

Documents:

Discussion:

- Roll call vote to adjourn proffered at 8:44pm by CM, seconded by AE

Conclusions:

Unanimously passed