

Electronic Voting Committee Meeting Minutes
May 15, 2019

6:00PM
Baker Conference Room, Town Hall

Present: Susan Galvin, Kathleen Ryan Lavery, Robert Mallett, Frank Schroth, John Michael Shields

The meeting was called to order by Chair, Frank Schroth at 6:03 PM

Mr. Schroth moved to approve minutes from the March 27, 2019 meeting. Mr. Shields seconded the motion with correction of the spelling of his last name "Shields." All members unanimously voted to accept minutes with correction.

Mr. Schroth moved to approve minutes from the April 8, 2019 meeting. Ms. Lavery seconded the motion. All members unanimously voted to accept minutes.

Members discussed the information received from the towns currently using systems. Members agreed that an electronic system would offer Town Meeting many advantages. Such as accuracy, speed, and accountability. Members also discussed accountability could possibly be a deterrent for some Town Meeting members.

The members agreed that the purchase/rental cost is a great concern.

Mr. Mallett presented quotes he received from three vendors. The quotes were broken down into two category prices; rental and purchase

<u>Company</u>	<u>Rental</u>	<u>Purchase</u>
Merida	none provided	\$8,865.00
Option Technologies	\$6,964.72	\$35,949.16
Turning Point	\$6,415.00	\$15,500.00

The members question the varying price range. The group also discussed talking to the various companies to see if the companies would offer any discount program. Such as if the Town rented for one Town Meeting session could the rental price be deducted from the total purchase price. Mr. Mallet will talk with Procurement Officer about quotes and to gather more information on best practices for the Town.

The committee members discussed the possibility of submitting two separate electronic voting articles to Town Meeting. The first article would be presented at the October Special Town Meeting. This article would seek Town Meetings approval to change the Town General Bylaws to permit electronic voting as a means for voting during Town Meeting. The second article would be presented during the May Annual Town Meeting. This article would seek the funding.

The committee will need to seek advice from both Town Administrator, Michael Dennehy and Town Counsel, John Flynn and Kevin Freytag on the articles.

Chair Schroth discussed the website he designed for the committee and the method to which we could best notify Town Meeting Members and residents about the website's existence. Mr. Mallett stated that a link to website could be linked on the Town's website under the Electronic Voting Committee page. He also stated with the Town Administrators approval an announcement can be placed on the Town's front page of the website.

Chair Schroth will ask Mr. Dennehy, Mr. Flynn/Mr. Freytag and Mr. Hiss to attend next meeting.

The committee will meet next on May 29.

Meeting adjourned 7:35pm.

Submitted by: Susan M. Galvin, Secretary