

Animal Shelter Advisor Committee

April 26, 2023

On Zoom

Meeting was called to order at 12:06.

Present: Co-Chair Dan Daly, Members, Susan Philips, Bob Mayhew, Victoria Shea, George Tougias, and John Sheldon. Town Planner Tim Czerwienski, attorney Marion McEttrick, and Hill International associate Paul Kalous were also present.

1. Discussion of RFP

- a. Before the committee votes on the RFP it would like the following information
 - i. A version of the latest RFP with changes from the previous RFP highlighted. Paul Kalous will produce this by the close of business on Friday, April 28.
 - ii. A consultation with Avalon regarding the project. George Tougias and Paul Kalous will contact Avalon and will report back to the committee.

2. Discussion of Governor Stoughton site

- a. George Tougias asked: “who pays the upfront costs for investigating the Gov. Stoughton site?”
- b. George Tougias estimated that the Gov. Stoughton site needs 30,000 sq/ft. This estimate is derived from the square footage at the Access Road site.
- c. The committee requested a “test fit” of the Access Road plan on the Gov. Stoughton plot. Paul Kalous will provide this test fit by the next meeting. This will include the building, parking, trash, etc...
- d. Marion McEttrick noted that the Gov. Stoughton Trustees need an estimate of the square footage of the entire site for the Gov. Stoughton property.
- e. Marion McEttrick spoke to the Gov. Stoughton site donor’s representative who requested an estimate of the upfront costs for siting the building on Gov. Stoughton plot. Specifically, she requested the engineering site plan cost for that land.
 - i. Tim Czerwienski and Paul Kalous will have conversations with LAL and RFA regarding these matters.
- f. John Sheldon noted that we need to ascertain whether a 40 foot semi-trailer would navigate the turn from Canton Ave. to Gov. Stoughton Lane.

Victoria Shea made a motion to adjourn, George Tougias seconded the motion, and it unanimously passed.

Meeting adjourned at 1:05.

Respectfully submitted by Daniel Daly.

