

MINUTES

Animal Shelter Building Advisory Committee

March 9, 2023

The meeting was called to order at 12:03 P.M. Present were committee members, Therese Desmond, Alyssa Cook, John Sheldon, George Tougias and Susan Phillips. Also in attendance were Project Manager Paul Kalous, Attorney Marion McEttrick, Town Planner Tim Czerwienski and Animal Control Officer Nancy Bersani.

Therese Desmond asked if the committee had had a chance to review the minutes of February 9 and since there were no recommended changes or comments, it was VOTED: To approve the Minutes of February 9.

Tim Czerwienski explained that state funds obtained by Senator Walter Timilty for this project had no specific directives except that they needed to be expended by June 30, 2023. Tim suggested that consultant's fees be paid via these funds. John Sheldon made a motion to utilize these funds for the payment of consultants' fees and it was seconded and VOTED unanimously.

Paul Kalous summarized the site grading modifications and finish floor elevation work that Jeffrey Kane of LAL Engineering and Warren Freedendfeld had collaborated on and completed.

Paul Kalous noted that the floor plans contained excess ramps and walkways that are not necessary operationally or for accessibility and will be omitted in the finished plans. George Tougias questioned whether the current design was ADA compliant and suggested that there be a review of the design to ensure accessibility for visitors or future employees. Paul Kalous stated that he will be meeting with the Town of Milton Building Inspector in regards to the building's plans including accessibility issues. Paul also has scheduled a meeting with Nancy Bersani on Monday, March 13 to review the plans, room by room.

Paul Kalous shared a screen with the committee which showed the floor plans for the shelter and highlighted the items that were built in and those that would be carry ins after construction.

Alyssa asked that the fence around the dogs play area be removed as part of the construction bid documents as it will be added after construction. She also asked that the access door as designed behind the clothes dryer be omitted.

John Sheldon asked that the window ledges in the community room be raised so as not to interfere with dog training. There was a discussion about floor drains and a

sink in this room and it was confirmed that the sink was necessary and the floor drains were not.

The meeting was adjourned at 1:00 PM.

Respectfully submitted,

Therese Desmond, Acting Secretary