

MEETING MINUTES

Meeting: Fire Station Building Committee **Meeting Date:** February 16, 2023
Location: Milton Town Hall Cronin Room **Meeting Time:** 7:00 PM

Attending:

Mark Boyle
Paul Gardiner
Eugene Sullivan - P
Chief Madden
Ellen Anselone
Bryan Fors – OPM
Jeff Shaw-Architect
Brian Walsh
Webb Collins
Philippe Genereux
John Sheldon

Absent:

Marianne Kinsella;
Brian Beaupre

Item	
1	Call to Order: 7:00 PM
2	Citizen's Speak: <ul style="list-style-type: none">- Mr. Collins used this opportunity to inform the committee that he met with the Chief over the past week and has reached out to his foundation regarding a grant. He is confident that the grant will be awarded, and will wait and see. The next meeting is in April for the foundation.
3	Chairman's Update: <ul style="list-style-type: none">- Chair Walsh explained that a small group with Vertex and Context met with the Building Inspector who had concerns with the travel lane in the parking lot. There has been a request that the parking spaces are reduced in order to make them larger. The committee decided that this is not a subject that they should be voting on, and that the current design in what was approved. Vertex will send a notice to the Building Department.- Chair Walsh provided an update on the funding at East Milton Station. Explained a meeting happened with the Town Administrator and the Finance Advisor. Ultimately the message is that due to the HQ project being more expensive than originally thought 3 years ago, the East Milton station would not be able to be started until money was replenished in the stabilization fund. Therefore it was advised that East Milton station could not start this year. However, the team is still proceeding with the site design of the driveway and Chair Walsh and Selectboard member Wells would meet with the Church to discuss the purchase and sale, and would determine if the site work could continue and be done this year. Chair Walsh to advise on this meeting. Context was asked to join that meeting and accepted.

	<p>Context would send a color coded plan to Chair Walsh / Mr. Wells once completed for clarity purposes with the Church.</p> <ul style="list-style-type: none"> - Mr. Collins left the meeting.
4	<p>Review and Approval of Prior Minutes from 1/17 Meeting:</p> <ul style="list-style-type: none"> - Mr. Gardiner made a motion to accept. Mr. Boyle Seconded. Vote was unanimous.
5	<p>Vote to Approve any potential change orders:</p> <p>Vertex presented three potential change orders for approval.</p> <p>PCO #21 – changes to the vehicle exhaust system - \$24,386.61 PCO #22 – Credit for mini split electrical – (\$1,527.41) PCO #6R6 – Light fixture changes - \$7,348.32</p> <p>Mr. Boyle made a motion. Mr. Sheldon seconded. A vote was unanimous.</p> <p>Vertex also proposed directing the contractor to install a bollard for gas meter protection at the chemical building near the site. This was not on the drawings but was recommended as good practice. This would be tracked on Time and Material. The committee was accepting of this on a NTE \$2,000. Vertex will follow up with the correct paperwork for the next meeting.</p> <ul style="list-style-type: none"> - Ms. Anselone Left.
6	<p>Vote to approve any Purchase Orders for owner supplied items:</p> <ul style="list-style-type: none"> - Gym Equipment. Gronk Fitness – Recommended by Vertex for \$48,652.36. Mr. Sheldon made a motion to approve. Mr. Genereux seconded. A vote was unanimous.
7	<p>Vendor Invoice Packet:</p> <ul style="list-style-type: none"> - Mr. Sullivan made a motion to approve the invoice packet for a total of \$635,554.10. Mr. Boyle seconded. A vote was unanimous.
8	<p>Next FSBC Meeting:</p> <ul style="list-style-type: none"> - Next meeting will be 3/21 in the Cronin Room. Vertex to send meeting invite.
9	<p>Adjourn:</p> <p>Meeting adjourned at 8:40pm</p>
	<p>List of Documents at the meeting:</p> <ul style="list-style-type: none"> - 1/17 FSBC minutes - PCO Log - Recommended PCO's - PO Recommendation - Vertex monthly report - Context East Milton Amendment
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