

ASAC

January 24, 2023

Attending: Dan Daly, Therese Desmond, Robert Mayhew, Victoria Shea, Bill Ritchie, Susan Phillips, John Sheldon, and George Tougias

Guests: Tim Czerwienski and Paul Kalous

Meeting called to order at 12:01

- I. Minutes from January 11, 2023 meeting
 - a. Motion: George
 - b. Second: Bill
 - c. Vote: unanimous approval
- II. Paul Kalous (Hill) gave an update on the RFP
 - a. Tim updated the committee on the subcommittee meeting with Warren Fredenfeld that happened on 1/23/23.
 - b. Committee discussed the revised program, which was disseminated on 1/24/23.
 - c. Paul will provide a cost estimate when he has the full set of documents. He will also provide a revised Gantt chart.
 - d. Aiming to approve the RFP to send to SB by Feb 9th at the latest
 - i. To possibly get into the SB special meeting on Feb 13th.
- III. Motion: Approve the current program (disseminated on 1/24/23) and send to Tim Czerwienski and Nancy Bersani for their approval.
 - a. Motion made by George
 - b. Seconded by John
 - c. Committee voted unanimously to pass the motion.

Meeting adjourned at 12:46