

MEETING MINUTES

Meeting: Fire Station Building Committee **Meeting Date:** January 17, 2023
Location: Milton Town Hall Cronin Room **Meeting Time:** 7:00 PM

Attending:

Mark Boyle
Paul Gardiner
Eugene Sullivan - P
Chief Madden
Ellen Anselone
Bryan Fors – OPM
Jeff Shaw-Architect
Brian Walsh
Webb Collins – Left
Early

Absent:

Marianne Kinsella;
Philippe Genereux
Brian Beaupre
John Sheldon

Item	
1	Call to Order: 7:00 PM
2	Citizen's Speak: <ul style="list-style-type: none">- None
3	Chairman's Update: <ul style="list-style-type: none">- Chair Walsh wanted to recognize the nice text message that was sent by a neighbor to the HQ project saying she was happy with the progress and cleanliness of the site. Kudos to the project team.- An update with provided about the meetings that have been had with the Town manager about the funding mechanism. A meeting will be happening in the near future with Vertex, FSBC members, the Town manager and the financial advisor for the upcoming sequencing of the projects, specifically the East Milton construction and site portion.
4	Review and Approval of Prior Minutes from 12/20 Meeting: <ul style="list-style-type: none">- A few edits to the previous minutes: Minutes will reflect that Mr. Collins left after Context's presentation for East Milton options. Chief Madden was not part of the meeting with the Town Manager.- With those edits, Chief Madden made a motion to approve, Mr. Boyle seconded. A vote was taken it was unanimous, Chair Walsh abstained as he was not present at the previous meeting.

5	<p>Vote to Approve any potential change orders:</p> <p>Vertex presented two change orders for approval.</p> <p>PCO #24 – future hand hold for generator - \$679.53 PCO #25 – Turn out gear locker tops - \$2,736.75</p> <p>Mr. Boyle made a motion to approve. Ms. Anselone seconded. A vote was taken and unanimous. This will be added to the next owner change order for the Town Administrator to sign.</p> <p>It was also discussed that the counter tops will remain as stainless steel per the contract documents.</p>
6	<p>Vote to approve any Purchase Orders for owner supplied items:</p> <ul style="list-style-type: none"> - None. Vertex will present these at the next meeting. A list will be presented to Mr. Collins and Chief to show the cost of owner supplied items and what would be considered for a grant.
7	<p>Consideration and potential vote of East Milton station options provided by Context</p> <ul style="list-style-type: none"> - 4 options were shared by Context for East Milton to add additional garage space. - Mr. Boyle voiced preference for option A. Mr. Gardiner and Chief also liked option B. - After discussion, Mr. Boyle made a motion to proceed with Option A. Mr. Collins seconded. A vote was taken and it was unanimous. - FSBC has requested a fee proposal from Context for this additional work. <p>Mr. Collins left the meeting, but stated he will be sending some market analysis documents to Vertex for inclusion in these minutes.</p>
7	<p>Vote to approve vendor invoice package for December:</p> <ul style="list-style-type: none"> - Mr. Sullivan made a motion to approve invoices: Context \$32,500; Vertex \$43,580.50; G&R Construction \$331,955.86 for a total of \$408,036.15. Mr. Boyle seconded. A vote was taken and it was unanimous. This will be sent to town hall for processing.
8	<p>Next FSBC Meeting:</p> <ul style="list-style-type: none"> - Due to the next meeting falling during school vacation week, the FSBC has decided to move the next meeting to Thursday, February 16th. This will be located in the Cronin Room at 7:00pm.
9	<p>Adjourn:</p> <ul style="list-style-type: none"> - Meeting adjourned
	<p>List of Documents at the meeting:</p> <ul style="list-style-type: none"> - 12/20 FSBC minutes - PCO Log - Vertex monthly report - Context East Milton options - Mr. Collins market document